



Issue #22 September 2018

Engage

...from Fannie Vavoulis, Director, Chief Communications & Community Engagement Officer

Fall has arrived.... Accreditation is a few days away...some shops already have Christmas decorations out. I find myself asking this question daily "Where has the time gone? Why is it going so fast?" And just like that...the 22nd issue of Engage. Enjoy!

Templates and Corporate Email Signatures

With the launch of the Strategic Plan in June there are many "housekeeping" items – administratively – that need updating, cleaning up, changing and editing. Earlier this month we shared a new corporate email signature and have asked all staff to update their signatures with this font and layout. Also, we have updated our templates to reflect the new Vision, Mission, Values. Information on both the email signature and new templates can be found on the intranet under "Quick Links" by clicking on the "Templates" link.

Please take the time to update your corporate email signature and start using the new templates when creating a presentation, agenda, briefing note, etc.

Giving Thanks

Time to celebrate Thanksgiving! In keeping with tradition, there will be a celebration in Café Grand on October 4th from 1:30 p.m. to 3:30 p.m. – the annual Giving Thanks event. Please join us for a refreshing smoothie! You can find more information [here](#) .

Death of an Employee, Physician, Volunteer

Losing one of our team members is never easy. We are a compassionate organization and support each other during times of loss and grief. This past year has been no exception. A practice has been approved by Senior Leadership Team and shared with our Leadership Forum in February.

The practice includes:

- Lowering the flag on CKHA property to half-staff for three days.
- The department the deceased worked for will post an internal memo on the intranet notifying the organization of funeral arrangements (this is up to the discretion of the department and the family).
- A member of SLT will attend the visitation/funeral service/memorial service on behalf of the organization. A card will be sent to the family from the CEO/SLT.
- Annual memorial service for staff, physicians, volunteers held in CKHA Chapel arranged by Spiritual Care.
- Process will be monitored by HR and Communications to ensure everything is completed.

Accreditation Update – a few days away

Just days and hours left before we welcome our Accreditation Surveyors on site. It will be a fantastic week! If you would like to review content from Nancy Kay's Accreditation Academy, check out the video recaps posted to YouTube:

Episode 1: <https://www.youtube.com/watch?v=dINq9Y9voaQ>

Episode 2: https://www.youtube.com/watch?v=dTvcAy_8Hlk

Episode 3: <https://www.youtube.com/watch?v=YTrISF3Tdj0>

Episode 4: <https://www.youtube.com/watch?v=TugcRvsErvE>

Episode 5: <https://www.youtube.com/watch?v=cL8eGy4SQOA>

Episode 6: <https://www.youtube.com/watch?v=SOornizjRvuY>

There are also some helpful articles in recent issues of Hospitalk available [here](#) and in the issue being distributed today.

WeRCKHA Application

There is a call for new recruits to WeRCKHA! We are looking for members to join the Council chaired by Lori Marshall, President & CEO. There are several spots open due to people having competing priorities, moving into new roles or leaving the organization.

The application to apply is posted [here](#) and will be accepted until October 19th.

Halloween Costumes

With Halloween on the horizon, we have been asked if staff can come to work wearing costumes. Senior Leadership Team had much discussion around the question. Lori brought the question forward to WeRCKHA to hear their thoughts and opinions on the subject. WeRCKHA went through a value-based discussion using our core values – collaboration, accountability, respect, excellence and safety. After much discussion and deliberation we will incorporate the following process for Halloween.

We ask that staff, physicians and volunteers respect our dress code policy. An important focus is safety and respect of our patients and families. We ask that if you plan to wear “holiday” focused scrubs they are tasteful and do not have skeletons, tombstones or other items that could be interpreted as offensive.

We will be planning an event in the cafeteria if people would like to dress in a costume that is appropriate to our dress code policy, they can come during the lunch hour in their costume and have a Halloween celebration/treat. A Halloween inspired menu will be featured as well. More details to come on this.

Regarding patients, if they choose to decorate their room, chair, bed, etc. we ask that staff work with the patients and family to do this respectfully, safely and with their support.

Aviva Grant

The Foundation of Chatham-Kent Health Alliance recently submitted a grant proposal to the Aviva Community Fund. We have recently learned that the submission has passed the approval round! The next round involves votes from the community – and that means you!

Please go to <https://www.avivacommunityfund.org/voting/project/view/18-161> to register and to vote. The 100 entries that receive the most votes will receive \$10,000 towards funding of their project – and we truly believe this idea has what it takes to be one of those hundred!

We need your help, along with that of your family, friends and neighbours! To vote, click on the link above, register using your email address, and vote up to TEN (10) times (per email address) for this idea.

The proposal is for Patient and Family Comfort and Celebration Rooms at CKHA. The idea of these rooms came forward from a Patient Story at CKHA from one of our staff, Deb Charbonneau. You can read more and vote at the link above (or by clicking [here](#)). Essentially these rooms will offer a soothing space of comfort, care and compassion within the walls of the hospital. They will be a retreat from the clinical environment of the hospital, intended to provide a “home away from home” for families – a refuge from

the institutional environment of healthcare and into a space that affords many of the comforts of home. Thank you to Deb for sharing her story with us and helping us bring this idea forward to our organization and community.

Please tell everyone you know (and even those you don't!) about this proposal – which is a much needed space for our community. Using either of the links above you can vote until October 4, 2018. The Foundation of CKHA is also promoting the idea on their Facebook, Twitter and Instagram pages – we encourage you to share these with your friends and family on social media.

To make things even easier, here is the link one more time to the page where you, your friends and your family can register and vote! <https://www.avivacommunityfund.org/voting/project/view/18-161>

Thanks for reading! Please contact me if you have any comments or feedback. Have a Happy Thanksgiving!

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