



Engage

...from Fannie Vavoulis, Director of Communications

We have our next Engage Sessions booked – please mark your calendars and we hope you can join us.

Tuesday, November 21 – 10:00 am - FMUA

Tuesday, November 21 – 1:00 pm – Sydenham Campus Cafeteria

Due to technical issues with OTN we won't be able to broadcast these sessions. If anything changes we will send a note to all staff if the sessions are able to be broadcast.

- **Leadership Forum**

Recently we announced the new Leadership Forum. This group consists of our CEO, VPs, Directors and Managers. In the past, we used to have Formal Leadership Team (FLT). We have “sunset” the FLT group and now have Leadership Forum (LF). If you are looking to communicate with the group, an email address has been set up in our Outlook Directory under ***[_CKHA Leadership Forum](mailto:CKHALeadershipForum@ckha.on.ca)*** (CKHALeadershipForum@ckha.on.ca)

The group will meet monthly and will be co-chaired by myself and Justin Turkington, Director of Human Resources and Organizational Development. The focus of the meetings will be information sharing and education. A performance meeting will be held monthly with the team led by Zoja Holman, Director, Chief Strategy and Privacy Officer.

- **NRCC Survey**

The NRCC survey launched on September 12th to many different departments across the organization and closed as of October 13th. We want to thank everyone who participated in the survey. While we

analyze the results we will be working closely with departments on action plans and next steps. We will be communicating the results with the organization in the next few weeks.

- **Organizational Chart**

We have completed the Director-level organization chart which I think you may find useful. This chart outlines each Director's departments. You can find it by [clicking here](#).

- **Code of Conduct**

The updated version of the Code of Conduct had been shared with the organization a few months ago. We are working on holding information sessions with staff, physicians and volunteers across the organization in the next couple of months. More information will be communicated as dates are scheduled. A copy of the new Code of Conduct and the guide book is available on the intranet under Quick Links – you can also [click here](#) to view.

- **EWAY – Staples office supply orders**

Tina Cousineau, Manager, Materiel Management & MDRD, has put together a list of office supplies most commonly used in our organization – with pricing. This list is available can be found by [clicking here](#) or by visiting the Quick Links section on the intranet.

Please consider referring to this list when you order supplies as the pricing has been negotiated for the best rate, which results in significant savings for the organization. Thanks to Tina for all your hard work. More on this topic will be covered in an upcoming issue of Hospitalk.

- **Smoke-Free Campus**

As of January 1, 2018, all hospital grounds in Ontario will become smoke-free. This is a provincial legislation.

At CKHA, we are taking steps to communicate this new legislation to our staff, patients, volunteers and physicians. In the coming weeks you will see more communication on this matter through memos, social media, posters and signage. Also, we will be promoting smoking cessation programs to our staff and our patients to help with the transition to a smoke-free hospital.

We do have a working group that has been meeting to put a plan in place. If you have any questions or feedback you would like me to take to the group, please send me an email. We look forward to communicating this message more in the near future.

- **United Way Campaign**

We have decided to extend the United Way campaign for a few more weeks. Please take a moment to consider donating to the campaign. You will have received a personal email from United Way to choose to donate through payroll deductions. As well, you can decide to direct your donation to a charity (or

charities) of your choice including the Foundation of CKHA. We hope to match what we raised last year and even increase our donation. Thank you to everyone for considering.

Thank you for taking the time to read **Engage**. If you have any questions or feedback, I'm happy to hear from you!

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