#### CHATHAM-KENT HEALTH ALLIANCE

# Public General Hospital, St. Joseph's Health Services Association, Sydenham District Hospital Boards of Directors

**Open Board Meeting Minutes** 

Date: Thursday, September 21, 2017

Time: 4:00 pm to 5:00 pm

Place: Chatham-Kent Health Alliance

Board Room, Room 202, 47 Emma Street, Chatham, ON

Members: PGH SJH SDH

Rob Devitt, Chair Rob Devitt, Chair Rob Devitt, Chair

Ex-Officio: Lori Marshall, President & Chief Executive Officer; Dr. Pervez Faruqi, Chief of Staff; Dr. Allison

Morand, President Medical Staff; Lisa Northcott, VP, Chief Nursing Executive, Chief,

**Professional Practice** 

Guests: Deb Ancocik, VP, Chief Human Resources Officer; Zoja Holman, Director, Chief Strategy and

Privacy Officer; Fannie Vavoulis, Director, Chief Communications & Community Engagement

Officer

**Recorder** Annette Zimmer, Senior Executive Assistant, Governance Coordinator **Regrets:** Lisa Northcott, VP, Chief Nursing Executive, Chief Professional Practice

#### 1.0 Call to Order

**1.1** Rob Devitt, Supervisor, Chatham-Kent Health Alliance presides. He called the meeting to order at 3:15 pm and welcomed everyone present.

## 1.2 Appointment and confirmation Officers and Ex-officio members

Rob Devitt, Chair confirmed the Officers and Committee members of the Board of the Chatham-Kent Health Alliance, the Public General Hospital Society of Chatham Board of Directors, the St. Joseph's Health Services Association of Chatham, Inc. and the Sydenham District Hospital.

**IT WAS AGREED THAT** the Board of the Chatham-Kent Health Alliance confirm the Officers and Committee membership of the Public General Hospital Society of Chatham Board of Directors, the St. Joseph's Health Services Association of Chatham, Inc. and the Sydenham District Hospital as follows:

#### Officers:

Board Chair: Robert Devitt
Vice Chair: Robert Devitt
Treasurer: Robert Devitt
Secretary: Lori Marshall

The following will be directors of the Public General Hospital Society of Chatham Board of Directors, the St. Joseph's Health Services Association of Chatham, Inc. and the Sydenham District Hospital in a non-voting Ex-Officio capacity by virtue of their office.

President and Chief Executive Officer
Chief of Staff
Chief of Medical Staff
Vice President, Chief Nursing Executive

Lori Marshall
Dr. Pervez Faruqi
Dr. Allison Morand
Lisa Northcott

and Chief Professional Practice

## **Committee Memberships:**

## **Mission and Quality Committee:**

Robert Devitt (Chair), Lori Marshall (ex-officio), Dr. Pervez Faruqi (ex-officio), Lisa Northcott (ex-official) and Mark Deneau (Patient Advisor)

#### Finance, Audit and Resources Committee:

Robert Devitt (Chair), Lori Marshall (ex-officio), Dr. Pervez Faruqi (ex-officio), and Lisa Northcott (ex-official). **CARRIED.** 

## 1.3 Quorum

Rob Devitt, Chair, confirmed quorum was achieved and the meeting was properly constituted for the transaction of the business for all three boards.

## 1.4 Conflict of Interest and Confidentiality Declarations

No member declared a conflict of interest or confidentiality declarations regarding any items on the agenda.

## 1.5 Approval of Agenda including Consent Agenda Items

Rob Devitt, Chair called for approval of the agenda.

IT WAS AGREED THAT the Supervisor approve the agenda as presented. CARRIED

## 2.0 Board Education

2.1 Annette Zimmer, Senior Executive Assistant, Governance Coordinator provided an overview of e-Governance platform and Board Resources that has been developed for use once the new Board has been created.

## 3.0 Patient Story

3.1 The Board of the Chatham-Kent Health Alliance viewed a patient video of a patient who had a recent experience in the emergency room department with a significant wait-time. The patient expressed concern with the wait time and the absence of communication while waiting. The patient further expressed concern with the types of conversations occurring among hospital staff in patient areas and the use of discretion.

## 4.0 Approval of Consent Agenda Items

**4.1** Rob Devitt, Chair reviewed the consent agenda.

**IT WAS AGREED THAT** the Supervisor of the Chatham-Kent Health Alliance accept the consent agenda and endorse the acceptance, receipt and filing of information contained therein including the following:

- i. CKHA Open Board meeting Minutes of the meeting held on Thursday, June 22, 2017.
- Report of the President and Chief Executive Officer Report dated Thursday, September 14, 2017.
- Report from Lori Marshall, President and Chief Executive Officer dated Monday, September 11, 2017 regarding Ongoing Board Education Sessions for 2017/2018.
   CARRIED.

## 5.0 Matters Requiring Decision

## 5.1 Standing Committee report from the Finance, Audit and Resources Committee

Rob Devitt, Chair reviewed the Standing Committee report from the Finance, Audit and Resources Committee of the meeting held on September 12, 2017. The Committee reviewed and provided for Board approval an update on the Master Plan for Sydenham Campus and Master Program for CKHA, the Financial Update as of July 31, 2017 and the Chatham-Kent Health Alliance Compliance Certificate.

After review, discussion, deliberation on the information provided and all questions asked were answered to the satisfaction of the Board of the Chatham-Kent Health Alliance, the Board approve the following:

**IT WAS AGREED THAT** the Supervisor of the Chatham-Kent Health Alliance Board endorse the Finance, Audit and Resources Committee recommendation and approve the Master Program for Chatham-Kent Health Alliance and site plan as drafted and presented for the Wallaceburg site as presented. **CARRIED.** 

**IT WAS AGREED THAT** the Supervisor of the Chatham-Kent Health Alliance Board having reviewed the Chatham-Kent Health Alliance Financial Update as of July 31, 2017 receive the report from Darlene Tetzlaff dated August 18, 2017 entitled CKHA Financial Update, as of July 31, 2017 for information. **CARRIED.** 

IT WAS AGREED THAT the Supervisor of the Chatham-Kent Health Alliance Board acknowledges receipt of confirmation from Jerome Quenneville, VP, Chief Financial Officer and Chief Information Officer and Lori Marshall, President and Chief Executive Officer that all required statutory remittances have been paid, all required salary and wages have been paid and that all invoices are in the normal process of approval, posting, and payment in order to be paid on time as of August 31, 2017. **CARRIED.** 

## 6.0 Matters for Discussion

**6.1** No items were presented.

## 7.0 Other Business

**7.1** No items were presented.

# 8.0 Next Meeting and Adjournment

**8.1** The next regular Open Board meeting is scheduled for Thursday, October 26, 2017 at 4:00 pm at Board Room, Room 202, 47 Emma Street, Chatham, Ontario.

There being no further business, the Open Board meeting adjourned at 3:30 pm.