

CHATHAM-KENT HEALTH ALLIANCE
Public General Hospital, St. Joseph's Health Services Association, Sydenham District Hospital
Boards of Directors
Open Board Meeting Minutes

Date: Thursday, June 22, 2017
Time: 7:30 am to 8:00 am
Place: Chatham-Kent Health Alliance
Erie Room, 80 Grand Avenue West, Chatham, ON

Members: PGH Rob Devitt, Chair SJH Rob Devitt, Chair SDH Rob Devitt, Chair
Ex-Officio: Lori Marshall, President & CEO; Dr. Pervez Faruqi, Chief of Staff ; Dr. Allison Morand, President Medical Staff; Lisa Northcott, VP, Chief Nursing Executive
Guests: Deb Ancocik, VP, CHRO; Jerome Quenneville, VP, CFO; Zoja Holman, Director, Corporate Transformation; Fannie Vavoulis, Director, Communications & Medical Affairs; Nancy Homewood, Manager, Quality/Risk & Patient Safety, Nancy Kay, Director, Pharmacy
Recorder Annette Zimmer, Senior Executive Assistant, Governance Coordinator
Regrets: Dr. Allison Morand, President Medical Staff

1.0 Call to Order

Rob Devitt, Chair, Chatham-Kent Health Alliance presides. He called the meeting to order at 7:30 am and welcomed everyone present.

1.1 Quorum

Rob Devitt, Chair, confirmed quorum was achieved and the meeting was properly constituted for the transaction of the business for all three boards.

1.2 Conflict of Interest and Confidentiality Declarations

No member declared a conflict of interest or confidentiality declarations regarding any items on the agenda.

1.3 Approval of Agenda

Rob Devitt, Chair called for approval of the agenda.

IT WAS AGREED THAT the Supervisor approve the agenda as presented. **CARRIED.**

2.0 Board Education

2.1 Nancy Homewood, Manager, Quality/Risk and Patient Safety provided a presentation entitled Risk Management.

Questions were asked and answered throughout the presentation. The presentation reviewed the Board responsibility in risk management, CKHA's risk management strategies, Accreditation Standards for Governance and Leadership, HIROC's integrated risk management tools, CKHA's insurance and next steps.

3.0 Patient Story

3.1 The patient story was deferred to the next regular Board meeting.

4.0 Approval of Consent Agenda Items

4.1 Rob Devitt, Chair reviewed the consent agenda.

IT WAS AGREED THAT the Supervisor of the Chatham-Kent Health Alliance accept the consent agenda and endorse the acceptance, receipt and filing of information contained therein including the following:

- i. Chatham-Kent Health Alliance Open Board meeting Minutes of the meeting held on May 25, 2017;
- ii. Report of the President and Chief Executive Officer Report dated Wednesday, June 14, 2017;
- iii. Mission and Quality Committee meeting minutes from the open meeting held on Tuesday, June 13, 2017;
- iv. CKHA Quality Improvement Plan (QI) Scorecard for 2016-2017 year-to-date as reported at the Mission and Quality Committee meeting held on Tuesday, June 13, 2017;
- v. Foundation Monthly Dashboard, May 2017. **CARRIED.**

5.0 Matters Requiring Decision

5.1 Revised Mission and Quality Committee Terms of Reference.

Rob Devitt, Chair reviewed the revised Mission and Quality Committee Terms of Reference.

IT WAS AGREED THAT the Supervisor of the Chatham-Kent Health Alliance approve the revised Mission and Quality Committee Terms of Reference as presented. **CARRIED.**

5.2 Briefing Note dated Wednesday, June 14, 2017 regarding Annual Attestation in Accordance with Relevant Legislation.

Rob Devitt, Chair reviewed the briefing note from Lori Marshall, President and Chief Executive Officer dated Wednesday, June 14, 2017 regarding Annual Attestation in Accordance with Relevant Legislation.

After review, discussion, deliberation on the information provided and all questions asked were answered to the satisfaction of the Board of the Chatham-Kent Health Alliance, the Board approve the following:

IT WAS AGREED THAT the Board of the Chatham-Kent Health Alliance having reviewed the attestation by the Chief Executive Officer with respect to compliance requirements as set out in the Hospital Service Accountability Agreement 'H-SAA' and the Multi-Sector Service Accountability Agreement 'M-SAA' April 1, 2016 to March 31, 2017 approves the submission of i) the Chatham-Kent Health Alliance Attestation in accordance with Section 15 of the Boarder Public Sector Accountability Act, 2010 and ii) the Declaration of Compliance of the Public General Hospital Society of Chatham in accordance with the Multi-Sector Service Accountability Agreement from April 1, 2016 to March 31, 2017. **CARRIED.**

5.3 Briefing Note dated Thursday, June 15, 2017 regarding Delegation of Authority in Compliance with Freedom of Information and Protection of Privacy Act.

Rob Devitt, Chair reviewed the briefing note from Lori Marshall, President and Chief Executive Officer dated Thursday, June 15, 2017 regarding Delegation of Authority in Compliance with Freedom of Information and Protection of Privacy Act (FIPPA) and Reporting to Board/Public

including 2017/2018 Freedom of Information Report Summary.

After review, discussion, deliberation on the information provided and all questions asked were answered to the satisfaction of the Board of the Chatham-Kent Health Alliance, the Board approve the following:

IT WAS AGREED THAT the Board Chair of the Chatham-Kent Health Alliance delegates the role of “Head” to the Chief Executive Officer or the Vice President, Chief Financial Officer in the event that the Chief Executive Officer is unavailable for reasons of absence or has a conflict of interest in relation to a freedom of information request, and **FURTHER THAT** the Board Chair delegates the role of “Head” concurrently to the Chief Privacy Officer with the exception of decision-making powers with respect to exemptions for any records relating to finance and procurement matters or human resources matters. **CARRIED.**

6.0 Matters for Discussion

6.1 No items were presented.

7.0 Other Business

7.1 It was noted that the July 27, 2017 Board meeting will be cancelled. Any meetings required over the summer will be at the call of the Chair.

8.0 Next Meeting and Adjournment

8.1 The next regular Open Board meeting is scheduled for Thursday, September 21, 2017 at 4:00 pm at Board Room, Room 202, 47 Emma Street, Chatham, Ontario.

There being no further business, the Open Board meeting was adjourned at 7:48 am.

Rob Devitt, Supervisor
Chatham-Kent Health Alliance

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