

Public General Hospital Society of Chatham
St. Joseph's Health Services Association of Chatham, Inc.
Sydenham District Hospital
Open Minutes of the Alliance Board of Directors Meeting held
March 23, 2017
4:00 – 6:00 PM; 47 Emma, Room 202
Chatham, ON
Chair: Mr. Rob Devitt

Present	PGH	SJH	SDH
	Mr. Rob Devitt	Mr. Rob Devitt	Mr. Rob Devitt
Ex-Officio	Ken Deane, President & CEO (Interim) Lori Marshall, President & CEO (April 1, 2017) Lisa Northcott, VP, CNE		
Regrets	Dr. P. Faruqi, COS Deb Ancocik, VP, Chief Human Resources Officer Dr. A. Morand, President, MSO		
Guests:	Jerome Quenneville, VP, CFO (Interim)	Z. Holman, Director, Corporate Transformation Fannie Vavoulis, Director Communications & Medical Affairs	
Recorder	Karen Benson		

	Item / Discussion	Action / Next Steps
1.	<p>Call to Order The Chair, R. Devitt called the meeting to order at 4:00 pm and welcomed L. Northcott and L. Marshall to the meeting.</p> <p>1.1. Quorum R. Devitt confirmed quorum for all three boards.</p> <p>1.2. Conflict of Interest and Confidentiality Declarations The Chair reminded directors of the requirement to declare any conflicts of interest at the outset of the meeting or as they arise during the meeting. Those in attendance were also reminded of the confidentiality of matters being discussed.</p> <p>1.3. Approval of Agenda R. Devitt called for approval of the agenda.</p> <p>K. Deane requested agenda item 10.4 Physician Files be added to the in camera agenda. The revised agenda was approved by the Supervisor for all three boards.</p>	
2.	<p>Board Education Executive Compensation Framework In the absence of D. Ancocik, J. Quenneville presented the Executive Compensation Framework circulated in the meeting material. He noted that the MOH has</p>	

	Item / Discussion	Action / Next Steps
	requested that Hospital Compensation Framework documents be forwarded to the MOH in advance of public posting and that a critical path and key milestones will be monitored by the Boards, Human Resources and the CEO.	
3.	<p>Patient Story</p> <p>3.1. L. Northcott discussed a patient story whereby a patient experienced a lot of pain having had an abscess drained without adequate freezing in place. The patient's experience was explained to the physician and the physician called the patient to apologize.</p>	
4.	Consent Agenda Matters	
	<p>R. Devitt reviewed the Consent Agenda Items:</p> <p>4.1. Mission and Quality Committee Open Minutes of Meeting held March 14, 2017.</p> <p>4.1.1. Revised Terms of Reference (Meeting Frequency-Quarterly)</p> <p>Motion: The consent agenda items were received/approved by the Supervisor for all three boards.</p>	
5.	Matters Requiring Decision	
	<p>5.1. CKHA Open Board Minutes of meeting held February 23, 2017</p> <p>Motion: That the CKHA Open Board Minutes of meeting held February 23, 2017 was approved by the Supervisor for all three boards.</p>	
	<p>5.2. Quality Improvement Plan 2017-2018</p> <p>R. Devitt reviewed to the 2017-18 QIP Indicators and Targets circulated in the meeting material. The Indicators and Targets were discussed at the Mission and Quality Committee Meeting.</p> <p>Motion: That Supervisor for all three boards approves the 2017-2018 Quality Improvement Plan Indicators and Targets as presented and further, approves the QIP Plan narrative subject to a further review by the Supervisor.</p>	
	<p>5.3. H-SAA Extension to March 31, 2018</p> <p>R. Devitt reviewed the briefing note included in the meeting material noting the material was discussed at the Finance Committee.</p> <p>Motion: That the Supervisor for all three boards approves the Finance and Audit Committee's recommendation to approve the H-SAA Extension to March 31, 2018.</p>	
	<p>5.4. M-SAA Extension to September 30, 2017</p> <p>R. Devitt reviewed the briefing note included in the meeting material.</p>	

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	<p>Motion: That Supervisor for all three boards approves the Finance and Audit Committee’s recommendation to approve the M-SAA Extension to September 30, 2017.</p>	
	<p>5.5. Annual Budget Approval 2017-2018 R. Devitt reviewed the briefing note included in the meeting material. J. Quenneville noted that the budget plan continues to focus on reducing costs as part of the recovery plan.</p> <p>Motion: That the Supervisor for all three boards approves the Finance and Audit Committee’s recommendation to approve the 2017-2018 Annual Budget.</p>	
<p>6.</p>	<p>Matters for Discussion</p>	
	<p>6.1. Financial Update at January 31, 2017 J. Quenneville referred to the Financial Statements ending January 31, 2017 noting the total Deficit is \$3,426K and is unfavourable to budget largely due to restructuring costs.</p> <p>The Financial Statements ending January 31, 2017 were received by the Supervisor for all three boards.</p>	
<p>7.</p>	<p>Items for Information</p>	
	<p>7.1. Foundation Monthly Dashboard February 2017 The February 2017 Foundation Monthly Dashboard was received for information by the Supervisor for all three boards.</p>	
<p>8.</p>	<p>9. Adjournment and Next Meeting</p>	
	<p>There being no further business, the open meeting was adjourned at 4:15 PM.</p> <p>Next Meeting: April 27, 2017 4:00 – 6:00 PM Room 202, 47 Emma</p>	

Rob Devitt, Supervisor
Chatham-Kent Health Alliance